



भारतीय लेखा एवं लेखापरीक्षा विभाग
क्षेत्रीय प्रशिक्षण संस्थान, राँची
Indian Audit and Accounts Department
Regional Training Institute, Ranchi

NO. RTI/RAN/COMP-HW/Vol.-III/16-17/893
Dated: 23-12-2016

To

The vendors' concerned

Subject: - Quotations for supply of Desktop PC & installation.

Madam/Sir,

Sealed quotations are invited through limited tender enquiry from the Original Equipment Manufacturers (Directly/ through Authorised Dealer) for supply, installation, configuration & setting up of following computer hardware items in this office i.e. O/o the Principal Director, Regional Training Institute, Doranda, Ranchi - 834002:

S. No.	Specification required for Desktop	Qty
01	Desktop with Small Form Factor Chassis having volume less than 8 Ltr Intel Core i5-6500 (3.2 GHz, 6 MB Cache, Quad Core) or higher Intel Q170 Chipset TPM Enabled Integrated Intel HD Graphics 530 10 External USB: 6 x 3.0 (2 front/4 rear) and 4 x 2.0 (2 front/2 rear - 1 front with PowerShare); 1 Internal USB 2.0; 1 RJ-45; 1 Serial; 2 Display Port 1.2; 1 HDMI 1.4; 2 PS/2; 1 UAJ, 1 Line-out; 1 internal 3.5" HDD (convertible to 2 2.5" HDD) 1 external slim ODD 1 half height PCIe x16 1 half height PCIe x4 1 M.2 (22x80mm) Power Supply 180W up to 85% efficient Power Supply (80Plus Bronze) ENERGY STAR Version 6.0 DVD+/-RW Bezel, Small Form Factor 8GB (1x8G) 2133MHz DDR4 Memory Up to 4 DIMM slots for 32 GB expandibility 500 GB HDD SATA 7200RPM or higher 19.5" Wide Screen Monitor with LED Back Light USB Optical Mouse USB Keyboard Windows 10 Pro (64bit) English with Windows 10 Pro OS Recovery 64bit - DVD media 3Yr Onsite Service Tool less chassis Internal Speaker	55

Contd.....2....

"2"

2. Only those OEMs/vendors apply who may supply the materials within 4 (four) weeks positively.
3. Sealed cover with superscript "**Quotation for supply, installation, configuration &, testing up of Desktop PC**" addressed to "The Principal Director, Regional Training Institute, Ranchi – 834002 (Jharkhand)" shall be submitted to Shri Md. Sarfuddin, Consultant/Admn in person or sent by registered /speed post at the address given above so as to reach on or before **20-01-2017 by 3.00 pm**. This office will not be responsible for postal delay. Bids sent by Fax or e-mail will not be accepted. Bids received after due date and time will not be considered for opening. The responsibility to ensure proper time lies with the Bidder.
4. **The bid will be opened on 21-01-2017 at 11.30 AM** in the presence of Bidders, if any. Bidder may depute their representative, if any, duly authorised in writing.
5. Necessary terms & conditions of the tender are listed in the Annexure (enclosed). A copy of this tender enquiry is also available in this office's website <http://www.rtiranchi.cag.gov.in> .

Yours faithfully,



(Md. Sarfuddin)
Consultant/ Admn

'Annexure' (Terms & conditions)

1. This office does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders received without assigning any reason whatsoever. Inadequate or incomplete tenders in any respect or the prescribed conditions are not fulfilled are liable to be rejected. Canvassing in any form by the tenderers/vendor will result in rejection of their tenders.
2. **Make, model, type & detailed specification of required hardware/software should clearly be mentioned in the quotation. Option of different make & models of each required items may also be quoted with respective rates for best selection. Other detail such as warranty, post-warranty AMC charges, delivery period, installation charges, if any & tax provision etc. as well as data migration charges, if required shall also be intimated.**
3. Copies of orders/letters of major organizations/Government Departments with which the tenderer has dealt/supplied such products during last three years shall be furnished by the tenderer/contractor.
4. The tenderer's/firm must be registered with Sales/Service Tax Department for supply/services. Copies of such certification mentioning registration number etc. shall be furnished along with tender/quotation.
5. The tenderer should be having annual turnover worth **Rs. 01 Crore** or more. Copies of the IT returns/Balance sheets etc. along with the copies of vendor/firm's audited accounts, wherever is applicable for the last three financial years shall be furnished.
6. The tenderer/firm must submit the copies of **TIN/PAN Number etc.**
7. **Necessary authorisation certificate from the OEM ends, if applicable shall be furnished along with tender.**
8. An "Earnest Money Deposit (EMD)" to the tune of **Rs. 1,00,000/-** (Rupees one lakh only) in the form of crossed Demand Draft drawn in favour of "PAO (Audit), O/o the Pr. AG (A&E), Jharkhand, Ranchi" shall be submitted.
9. The successful tenderer hereafter referred to as Contractor, has to furnish '**Bank Guarantee**' for an amount equal to **10%** of total contract value which will be released on completion of the warranty/support period.
10. All technical queries/complaints, which may be indefinite, shall be attended immediately during entire warranty/support period.
11. Necessary training, which may be one time or in different segments, depends upon necessity and situation to the users shall be arranged by the vendor/contractor at free of cost.

12. Necessary initial training/support services for using hardware/software, if required shall be arranged for the users concerned or as and when required on demand basis during entire warranty/support period.
13. In case the tenderer fails to cope up with the workload or does not render satisfactory services during the currency of the warranty/support period, the contract awarded to him shall be cancelled without giving any notice or without assigning any reason whatsoever and the Bank Guarantee shall be encashed proportionately or in full and payment due to him, if any, shall be forfeited. In this connection, decision of the Principal Director shall be final and binding on the tenderer.
14. If any defect(s) is (are) noticed or any complaint made by the users during the warranty/support period, the levy of compensation for any dislocation of work due to delayed rectification or any other reason, will be decided by the Principal Director of this office to enforce penalty claim from the contractor.
15. The vendor shall not sublet the whole or part of the works, except where otherwise provided in the order, without the prior written consent of the competent authority of this office. Such consent, if given, shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of his and any of his agents' servants or workmen.
16. The contractor shall at all times during the currency of contract conform to and comply with the regulations and bye laws of the Government of Jharkhand or Central Government or of this office and of all other local authorities, the provisions contained in the various labour acts enacted by the State Legislature and Parliament in force and the rules made there under including those under Minimum Wages Act, Workmen Compensation Act, Provident Fund Regulation etc., for welfare and protection of workers or for the safety of the public and other insurance provisions.
17. The contractor shall indemnify this office against any liability for compensation due to injury to his own workmen/engineer or to other persons inside the office premises while executing the contract and for any damage to the property.

Md. Sarfuddin

(Md. Sarfuddin)
Consultant/ Admn