



भारतीय लेखा एवं लेखापरीक्षा विभाग  
क्षेत्रीय प्रशिक्षण संस्थान, राँची  
Indian Audit and Accounts Department  
Regional Training Institute, Ranchi

NO. RTI/RAN/COMP-HW/Vol.-III/16-17/998

Dated: 24-01-2017

To

The Vendors concerned

Subject: - Quotations for supply of Desktop PC & installation.

Madam/Sir,

Sealed quotations are invited through limited tender enquiry from the Authorised Dealers/vendors for supply, installation, configuration & setting up of Desktop computers of a reputed brand, like Dell/HP/Lenovo or equivalent, in this office i.e. O/o the Principal Director, Regional Training Institute, Doranda, Ranchi – 834002 as per the following minimum specification:

Sl. No.	Item	Specification
1.	CPU	Intel Core i5-6400 (6 <sup>th</sup> generation) or its higher version
2.	Chipset	Intel Q series Chipset
3.	Memory	8 GB 2133 MHz DDR4 RAM or higher with 32 GB expandability
4.	Hard Disk Drive	1 TB 7200 rpm or higher
5.	Monitor	19.5 inch Wide Screen TFT Digital Colour Monitor TCO-06 certified
6.	Graphics	Integrated Intel HD Graphics
7.	Keyboard	104 Keys
8.	Mouse	Optical with USB interface
9.	Bays	4 Nos. or above
10.	Ports	6 USB Ports or more (at least 2 USB with 3.0), audio ports in front for microphone and headphone.
11.	Cabinet	Mini Tower/Tower
12.	DVD ROM Drive	8X or better DVD RW Drive
13.	Networking Facility	10/100/1000 on board integrated Gigabit Port
14.	Operating System	Windows 10 Pro (64bit)
15.	OS Certification	Windows 10 certification
16.	Power Management	Power supply SMPS Surge protected
17.	Warranty	3 (three) year Onsite

2. Only those vendors, who may supply the materials within 4 (four) weeks positively, should apply.

3. Sealed cover with superscript “Quotation for supply, installation, configuration & testing up of Desktop PC” addressed to “The Principal Director, Regional Training Institute, Ranchi – 834002 (Jharkhand)” shall be submitted to Shri

Md. Sarfuddin, Consultant/Admn in person or sent by registered /speed post at the address given above so as to reach on or before **09-02-2017 by 3:00 PM**. This office will not be responsible for postal delay. Bids sent by Fax or e-mail will not be accepted. Bids received after due date and time will not be considered for opening. The responsibility to ensure proper time lies with the Bidder.

4. **The bid will be opened on 09-02-2017 at 04:00 PM** in the presence of Bidders, if any. Bidder may depute their representative, if any, duly authorised in writing.

5. Necessary terms & conditions of the tender are listed in the Annexure (enclosed). A copy of this tender enquiry is also available in this office's website <http://www.rtiranchi.cag.gov.in> .

**Yours faithfully,**

*Md. Sarfuddin*

**(Md. Sarfuddin)  
Consultant/ Admn**

**'Annexure'(Terms & conditions)**

1. This office does not bind itself to accept the lowest tender/quotation and reserves the right to reject or accept any or all the tenders/quotations received without assigning any reason whatsoever. Inadequate or incomplete tenders in any respect or the prescribed conditions not fulfilled are liable to be rejected. Canvassing in any form by the tenderers/vendor will result in rejection of their tenders/quotations.
2. **Make, model, type & detailed specification of required hardware/software should clearly be mentioned in the quotation. Option of different make & models of each required items may also be quoted with respective rates for best selection. Other detail such as warranty, post-warranty AMC charges, delivery period, installation charges, if any & tax provision etc. as well as data migration charges, if required shall also be intimated.**
3. The tenderer's/firm must be registered with Sales/Service Tax Department for supply/services. Copies of such certification mentioning registration number etc. shall be furnished along with tender/quotation.
4. The tenderer/firm must submit the copies of **TIN/PAN Number etc.**
5. **Necessary authorisation certificate from the OEM ends, if applicable shall be furnished along with tender/quotation.**
6. An "Earnest Money Deposit (EMD)" to the tune of **Rs. 50,000/-** (Rupees fifty thousand only) in the form of crossed Demand Draft drawn in favour of "PAO (Audit), O/o the Pr. AG (A&E), Jharkhand, Ranchi" shall be submitted.
7. If preference to DMEP in Government procurement is required, guidelines of Department of Electronics & Information Technology (DEITY) OM No. 33(3)/2013-IPHW dated 23-12-2013 may be followed.
8. The successful tenderer hereafter referred to as Contractor, has to furnish an Account payee Demand Draft, Fixed Deposit Receipt from a Commercial bank, Bank Guarantee from a Commercial bank in an acceptable form for an amount equal to **10%** of total contract value which will be released on completion of the warranty/support period as Performance Security. Performance Security should remain valid for a period of **sixty days** beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
9. All technical queries/complaints, which may be indefinite, shall be attended immediately during entire warranty/support period.
10. Necessary training, which may be one time or in different segments, depends upon necessity and situation to the users shall be arranged by the vendor/contractor at free of cost.

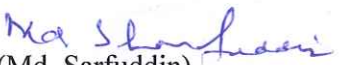
11. Necessary initial training/support services for using hardware/software, if required shall be arranged for the users concerned or as and when required on demand basis during entire warranty/support period.

12. In case the tenderer fails to cope up with the workload or does not render satisfactory services during the currency of the warranty/support period, the contract awarded to him shall be cancelled without giving any notice or without assigning any reason whatsoever and the Performance Security shall be encashed proportionately or in full and payment due to him, if any, shall be forfeited. In this connection, decision of the Principal Director shall be final and binding on the tenderer.

13. If any defect(s) is (are) noticed or any complaint made by the users during the warranty/support period, the levy of compensation for any dislocation of work due to delayed rectification or any other reason, will be decided by the Principal Director of this office to enforce penalty claim from the contractor.

14. Validity of Bids: The Bids should remain valid till **30 days** from the last date of submission of the Bids. Delivery Period - Completion period for supply and installation of Desktop Computers would be within 30 days from the effective date of supply order. If Bidder desires to ask for excise duty or Sales Tax / VAT extra, the same must be specifically stated in the "Price Bid". In the absence of any such stipulation, it will be presumed that the prices include all such charges and no claim for the same will be entertained.

15. 100% payments to the firm shall be made only after successful delivery, installation and acceptance by the user. No advance payment will be made.

  
(Md. Sarfuddin)  
Consultant/ Admn